

TOWN BOARD MEETING, November 19, 2024 – 6:00 P.M.

PRESENT: Chair Green, Supervisors, Eric Olson, Faith Schuck, Renee Gouaux, Melanie Miller and Clerk/Treasurer Maria Hougan.

ABSENT:

OTHERS IN ATTENDANCE:

Cheryl Skjolaas, 2292 Washington Rd., Stoughton WI., Fern Hosfeld, 2312 Williams Dr., Stoughton WI, Audra Dalsoren, 2280 CTH N, Stoughton WI, 53589, Brad & Kari, attended via zoom, regarding the rezone and CSM.

CALL TO ORDER

Chair Green called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

Chair Green reported out on Steve Jackson's email submission for the public comment period. His submission will be kept for the record. He listed Steve's concerns from his submission below:

1. Develop a process for collecting use data. The WDNR collects accident data but only for those accidents resulting in a fatality or which require physician treatment. This means not all "accidents" get reported, and, due to limited WDNR staff, not all accidents are followed up on (WDNR admission). In order to objectively determine if the ATV/UTV ordinance is working in our Township we should have a way to collect local data, be it accidents that don't meet WDNR definition, unsafe riding including excessive speeding, near misses, noise, etc. Please include in the ordinance a mechanism for collecting data to evaluate the ordinance.
2. Annual program review. Please include in the ordinance a mechanism for an annual review of ATV/UTV use on Township roads. Data collected from WDNR accident reports as well as data captured through #1 above would be used to evaluate if routes, speed limits, access, safety measures, etc. should be modified.
3. No neighborhood routes. A comment was made at the November 7, 2024 meeting that ATV/UTV riders don't want to drive through neighborhoods. Great. With Cty Hwy N and B being off limits as ATV/UTV routes per Dane County, there are some neighborhoods that would never have ATV/UTVs riding through them. I would like the same benefit for my neighborhood, Squires Rolling Meadows, as well as the other neighborhoods along Williams Drive, all of which have no outlets. Please consider the neighborhoods along Williams Drive to be off-limits as ATV/UTV thoroughfare routes.

Audra Dalsoren, 2280 CTH N, stated she and others were disappointed the ATV/UTV was not listed on the agenda.

Chair Green explained this is due to the ordinance has been sent to the town's attorney for review and we have not heard back yet.

Fern Hosfeld, 2312 Williams Dr., stated she wanted to expand on Steve Jackson's concerns for the ATV/UTV ordinance; she also commented on Don Denner's point regarding speed limits on Williams Dr.

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the November 7, 2024 Town Board meeting.
2. Approval of the check register dated and November 14, 2024.
3. Approval of the return of driveway damage deposit(s) for: *(Public works inspected, no issues found, approval recommended)*
 - Tim Gunsolus, 3165 Duncan Rd. (\$50.00 fee)
 - Lemire Living Trust, 3011 Linnerud Dr.
 - Jakob Benson, 1983 Williams Dr.
 - Scott LaCoursiere, 1745 Tower Dr.
 - Peter & Jessica Lombardo, 1813 Country Club Rd.

Motion by Supervisor Schuck, second by Sup. Gouaux, to approve the consent agenda items as listed with one correction to the minutes in the others in attendance section, listing Bernie Esch. Motion carried 5-0.

BUSINESS.

Discussion and possible action regarding a request from Carmen Skjolaas, applicant, and Cheryl Skjolaas, agent, to split parcel #046/0611-244-9500-8, 34.0 acres, located at 1649 County Hwy B, and create a new parcel, 4.0 acres, to include the residential dwelling, barns and sheds, and rezone the new parcel from FP-35 to RR-4 for the purposes of generational property transfer.

Cheryl Skjolaas was in attendance. Supervisor Miller reported out. This was approved unanimously by the Plan Commission. The approval should state "approximately four acres". 1 additional split is available. The parcels are contiguous parcels.

Motion by Supervisor Miller, second by Sup. Olson to approve the request from Carmen Skjolaas, applicant, and Cheryl Skjolaas, agent, to split parcel #046/0611-244-9500-8, 34.0 acres, located at 1649 County Hwy B, and create a new parcel, of approximately 4.0 acres, to include the residential dwelling, barns and sheds, and rezone the new parcel from FP-35 to RR-4 for the purposes of generational property transfer. Motion carried 5-0.

Discussion and possible action regarding a Preliminary Certified Survey Map from Carmen Skjolaas, applicant, and Cheryl Skjolaas, agent, for a new parcel, 4.0 acres, dated 9/19/24. Cheryl Skjolaas was in attendance. Supervisor Miller reported out. The Plan Commission approved this unanimously with noting power lines, driveway placement and proper town language on the final Certified Survey Map.

Motion by Supervisor Miller, second by Sup. Schuck, to approve the Preliminary Certified Survey Map from Carmen Skjolaas, applicant, and Cheryl Skjolaas, agent, for a new parcel, approximately 4.0 acres, dated 9/19/24, and to indicate on the final CSM the power lines, driveway placement, and proper town language. Motion carried 5-0

Appointment of Comprehensive Plan sub-committee chair.

Supervisor Miller reported out. A sub-committee has been formed and now a chair needs to be appointed.

Motion by Supervisor Miller, second by Sup. Olson, to appoint Audra Dalsoren as the comprehensive plan sub-committee chair. Motion carried 5-0.

The Oath of Office was given to Audra Dalsoren.

Discussion and possible action regarding approval of the 2025 Town Budget, including employee wages.

The Board reviewed the 2025 budget summary. The budget includes a 3% wage increase for all employees. A discussion followed. Chair Green called the question.

Motion by Supervisor Schuck, second by Sup. Olson, to accept the 2025 Town Budget as stated in the amount of \$2,352,731.20. Motion carried 5-0.

Discussion and possible action regarding the driveway damage permit process.

Chair Green reported out. There were numerous roof replacements this year. The Board reviewed the current process. A discussion followed.

Motion by Supervisor Olson, second by Sup. Schuck, to revise the driveway damage permit process to waive the \$1,000 deposit for re-roof projects, and sign a waiver, and revise the form to add a waiver. Friendly amendment by Sup. Olson, accepted by Sup. Schuck, to revise the driveway access and damage deposit permit form and insert an acknowledgement waiver for the property owner acknowledging they would be

responsible for damages incurred. owner waiver to the form where applicants must sign when doing a re-roof project. Motion carried 5-0.

Discussion and possible action regarding an increase to dog licensee fee's due to Dane County raising their fees for dog licenses.

The Board reviewed Dane County's increase in dog license fees. The board reviewed the proposed changes to the dog license fees.

Motion by Supervisor Miller, second by Sup. Gouaux, to increase the dog license fees to \$23.00 for spayed / neutered dogs, and \$30.00 for un-spayed/ un-neutered dogs. Motion carried 5-0.

Discussion and possible action regarding the annual fee for the yard waste stickers. Chair Green reported out on the costs of the yard waste site and wondered if the board should consider raising the fee for the yard waste site stickers to counter the expenses incurred. A discussion followed. No action taken.

Discussion of Public Works projects and duties.

Chair Green reported out the culvert project on Koshkoning Rd. has been completed with the exception of landscaping and seeding. The road side mowing has been done east of highway N, and ½ done west of highway N, there was an extensive repair done on the Peterbilt truck to the exhaust. Two trucks are currently set up for snowplowing. The garage doors and opener have been installed. The new flag pole has been installed.

Clerk's report of projects and duties.

Clerk/Treasurer Hougan reported out on the normal day to day office duties, budget work/prep, preparing for tax bills, adding / updating the specials for placement on the tax roll.

Discussion on items to be placed on the next and / or future agenda:

- ATV/UTV Ordinance-as available from attorney
- Dog License fee resolution
- Set date for towns caucus
- Future item as needed: Update/direction from Board to Plan Comm on Comp Plan
- Other items as requested

Supervisor Gouaux stated she will not be in attendance for the Dec. 3 Town Board meeting.

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

Supervisor Miller reported out the Plan Commission voted unanimously on the rezone and preliminary CSM listed on tonight's agenda, and starting in January, the Plan Commission meetings will be changed to 6:00 p.m.

REPORTS

Town Board Reports:

Supervisor Schuck reported out she will attend Thursdays Deer Grove meeting, and hope to attend the Stoughton Fire / EMS meetings in the future.

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Miller, second by Sup. Schuck, to adjourn at 7:19 p.m. Motion carried unanimously.

Respectively Submitted,
Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.